

STPI RECRUITMENT WEB APPLICATION

https://recruitment.stpi.in

How to Apply ?

1. Before applying for any post please read the Employment Notification very carefully and then select the post as per the screenshot and click Submit



Software Technology Parks of India

An Autonomous Society under Department of Electronics & IT (DeitY),
Ministry of Communications & Information Technology, Govt. of India

New Delhi

Registration Part - I

Application for the Post of * :

- MTS E-V [PB-4 (Rs. 37400-67000) GP - Rs.8900/- (2(5)/I/STPI-HQ/2016)
- MTS E-IV [PB-4 (Rs. 37400-67000) GP - Rs.8700/- (2(5)/I/STPI-HQ/2016)
- MTS E-III [PB-3 (Rs. 15600-39100) GP - Rs.7600/- (2(5)/I/STPI-HQ/2016)

Submit

Registration Part - II

[Click Here to LOGIN](#)

Screen Image No. 1

2. Select/ Enter the Appropriate Details as below

Registration Part - I

Personal Details

Application for the Post of : **MTSS ES-IV**

Mode of Application : * Direct Recruitment Absorption/Transfer

Full Name * : Father's Name * :
[Please do not use any prefix such as Shri or Dr. etc.]

Note 1: Name as recorded in the Matriculation/Secondary Examination Certificate.
Note 2: Please do not use any prefix such as Mr. or Ms. etc.

Mother's Name * : Date Of Birth * : D: M: Year:
[Please do not use any prefix such as Smt or Dr. etc.] [Date of Birth as recorded in the Matriculation /Secondary Examination Certificate]

Gender * : Male Age as on Date:

Nationality * : Indian Category * : General

Marital Status * : Select

Religion * : Hindu Whether Ex-Serviceman * : Yes No

Physically Handicapped * : Yes No Are you a Government Employee * : Yes No

Fee Exemption Claimed * : No
[Fee exemption is admissible only to Physically Handicapped, SC, ST, Female Candidates as per rules]

Communication Address

Address * : District/City * :
[Do not enter your name again in the address field]

State/UT * : Select State Pincode * :

Phone with Area Code : Mobile * :
[Do not put 0 or +91]

E-Mail * : Security Code : * 7+10=
(Enter the sum)

SAVE

Screen Image No. 2

3. After submitting the Registration Details an Application Number has been generated, please retain this number for further reference and login as below. Make sure the online Application must be completed in all respect within five days of Registration or last date of Application mentioned in Advertisement whichever is earlier.



Screen Image No. 3

4. If you forget the Application Number just click on Forget Application No. as per Screen Image No. 3 and enter the details as below



Screen Image No. 4

5. After Login into the Application by entering details as per Screen Image No. 3 the following will be available which needs to be filled up step by step ie. Update Registration Details, Education Details, Experience and the finally submit the application. Uploading Images are necessary to proceed the application hence wherever asked upload the requisite document images only.

Application No. :

Application Fee Details			
DD No:	<input type="text" value="9346"/>	Drawn on : (DD Bank Details)	<input type="text" value="HDFC Bank"/> <small>Upload DD (Jpg image of 500x200px):</small> <input type="button" value="Choose File"/> No file chosen
DD Dated :	<input type="text" value="29/07/2015"/>	DD Amount :	<input type="text" value="300.00"/>
Inappropriate or Irrelevant Images/ Photo uploaded anywhere in the Application will get the Registration cancelled and candidate shall not be able to claim his/ her Candidature			
Personal Details			
Application No	<input type="text" value="2807861"/>		
Application for the Post of	<input type="text" value="AO - (A-V) (Direct Recruitment)"/>		<small>Upload Photograph (Passport size) (Jpg image of 145x190px) :</small> <input type="button" value="Choose File"/> No file chosen
Applicant Name	<input type="text" value="SATISH KUMAR"/>		
Father's Name	Mr.	<input type="text" value="RAM KISHAN"/>	
Mother's Name	Ms.	<input type="text" value="KRISHANA DEVI"/>	
Gender	<input type="text" value="Male"/>		
Category	<input type="text" value="General"/>		
Nationality	<input type="text" value="Indian"/>		
Religion	<input type="text" value="Hindu"/>		
Whether Ex-Serviceman	<input type="text" value="Yes"/> <input type="text" value="Indian Air Force"/>		
	<small>Upload Ex-Serviceman Certificate :</small> <input type="button" value="Choose File"/> No file chosen		
Are you a Government Employee	<input type="text" value="Yes"/> <input type="text" value="THSTI, (Dept. of Bioted"/>		
Physically Handicapped	<input type="text" value="No"/>		
Communication Address			
Address	<input type="text" value="RZ 1106, CORNER APARTMENTS"/>		
District/City	<input type="text" value="PALAM, NEWDELHI"/>		
Pincode	<input type="text" value="110045"/>		
State/UT	<input type="text" value="DELHI"/>		
Mobile	<input type="text" value="9212448812"/>		
Phone with Area Code	<input type="text"/>		
E-Mail	<input type="text" value=""/> 1		
<input type="button" value="Save Application"/>			



Screen Image No. 5

In the Registration Page upload / enter DD Details (if applicable), Upload Photograph, Upload Caste Certificate (If applicable), Upload Ex-Serviceman Certificate (If applicable), Upload PH /HH Certificate (If applicable). No other certificate/ signature etc is required to be upload here. Select the appropriate image file wherever required and click on Save Application for uploading the image.

6. After entering and uploading all the details in the Registration page another menu Education Details will get enabled as below

Application No. _____

Educational Qualification Details *

Please ensure that the document being uploaded here is carrying out Marks/ Division and Year of Passing etc. (JPG Image of 500x700px size only)

Degree	Exams Passed	Stream / Discipline	University / Board	Year of Passing	% of Marks	Div	Upload Docs
High School	Xth	10TH PASS		1990	57.33	II	Choose File No file chosen
Intermediate/ SSC/ HSC	XIth/ Senior Secondary/ HSC	12TH PASS		1994	.80	II	Choose File No file chosen
Graduation	BA	ARTS	UNIVERSITY OF	1997	52.16	II	Choose File No file chosen
PG	MA	ARTS	UNIVERSITY	2006	50.00	II	Choose File No file chosen
Diploma	MBA	HUMAN RESOURCE MANAGEM	JNIVERSITY	2011	66.42	I	Choose File No file chosen
Doctorate							Choose File No file chosen

Save Application

Screen Image No. 6

Enter all the details and attached relevant Certificate/ Mark Sheet (One Document only which clearly mentioning the Year of Passing and Division) (In case Certificate does not have any Division mentioned, upload Marksheet only). High School/ Matriculation Certificate is mandatory as it will be treated as Date of Birth Certificate.

7. After entering all the Education details and uploading of all the certificates related, Experience Detail tab is enabled as below where you have to attach certificate in case of previous employer and in case of present employer you can attach Joining Letter etc. make sure the same is available at the time of filling this.

Application No. _____

Employment History * (Enter Current Date for Present Working)

From	To	Organisation Name & Address	Designation	Pay Scale (In case of Govt. Employment/ CTC in case of Other)	Job Description	Exp
23/08/2012	30/07/2015		Management Assistant	Pb-2, Gp-rs. 4200/-	Administration	2 Years and 11 month
Delete						
30/04/1992	30/04/2012			Pb-1, Gp-rs. 2800/-	Management Administration and Organization	20 Years and 0 month
Delete						
Date From	Date To	Not less then 10 Chrs	Not less then 5 Chrs		Job Description	Choose File No file chosen Upload only JPG file
Type of Organisati						
Save & Add More						22 years and 11 months

Screen Image No. 7

Entering Pay Scale is must for Govt. Employees and Private Sector Employees can enter the per month CTC. If there is any change you can also Delete the row detail by clicking on Delete available in first column (After From Date) of the details. Make sure the total of Experience (Total in last column) is equals to or more than the requisite Experience for the post is there.

8. Other Details can be entered as below where you can mention other experience, qualification etc. CCS Rules is for the Govt. Employees only.

REGISTRATION DETAIL EDUCATION DETAIL EXPERIENCE DETAIL OTHER DETAIL FINAL SUBMIT LOGOUT																								
Application No. :																								
Additional Information																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; padding: 5px;">Additional Information (if any)</td> <td style="padding: 5px;">Vast experience as a Senior Supervisor in Man Management, and Procurement of Expandable and Non-Expandable items.</td> </tr> </table>	Additional Information (if any)	Vast experience as a Senior Supervisor in Man Management, and Procurement of Expandable and Non-Expandable items.																						
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Achievements																								
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Achievements	Thoroughly organized in paper work and administration..																							
Information on Vigilance & Discipline																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Any Penalty awarded during the last 10 years</td> <td style="width: 20%; padding: 5px;"><input type="text" value="NO"/></td> <td style="width: 30%;"></td> </tr> <tr> <td style="padding: 5px;">Any action or inquiry is going on as far as candidate's knowledge</td> <td style="padding: 5px;"><input type="text" value="NO"/></td> <td></td> </tr> <tr> <td style="padding: 5px;">Any criminal/ vigilance case is pending or contemplated</td> <td style="padding: 5px;"><input type="text" value="NO"/></td> <td></td> </tr> <tr> <td style="padding: 5px;">Any relative defined in terms of Central Civil Services Rules (Click Here for Details)</td> <td style="padding: 5px;">Name <input type="text" value="N/A"/></td> <td></td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">Designation : <input type="text"/></td> <td></td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">Organisation : <input type="text"/></td> <td></td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">Relation with Candidate : <input type="text"/></td> <td></td> </tr> <tr> <td colspan="3" style="text-align: center; padding: 5px;"><input type="button" value="Save Application"/></td> </tr> </table>	Any Penalty awarded during the last 10 years	<input type="text" value="NO"/>		Any action or inquiry is going on as far as candidate's knowledge	<input type="text" value="NO"/>		Any criminal/ vigilance case is pending or contemplated	<input type="text" value="NO"/>		Any relative defined in terms of Central Civil Services Rules (Click Here for Details)	Name <input type="text" value="N/A"/>			Designation : <input type="text"/>			Organisation : <input type="text"/>			Relation with Candidate : <input type="text"/>		<input type="button" value="Save Application"/>		
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Any action or inquiry is going on as far as candidate's knowledge	<input type="text" value="NO"/>																							
Any criminal/ vigilance case is pending or contemplated	<input type="text" value="NO"/>																							
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	Relation with Candidate : <input type="text"/>																							
<input type="button" value="Save Application"/>																								

CCS Rules (In DeitY or its subordinates offices/Autonomous societies)

"Members of family" in relation to a Government servants includes-

- (i) the wife or husband, as the case may be, of the Government servant, whether residing with the Government or not but does not include a wife or husband, as the case may be, separated from the Government servant by a decree or order of a competent Court;

10. Take the printout of the complete application attach original Demand Draft (if Applicable), Sign all the pages and send us on the address mentioned in the Advertisement. (Make sure all the pages are signed before sending).

11. While applying in Absorption/ Transfer mode Grade Pay or Equivalency Certificate is mandatory.

12. Please ensure to take the printout/ generate pdf before the last date of the online application as after that there will be no provision to access the application or to generate the pdf again.

For any technical assistance in filling up of this application you may contact us on the contact number provided in the first page of the Application.
